

AGENDA

Meeting: Standards Committee
Place: The Kennet Room - County Hall, Trowbridge BA14 8JN
Date: Tuesday 25 April 2017
Time: 2.00 pm

Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718504 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Paul Oatway QPM (Chairman)	Cllr Julian Johnson
Cllr Allison Bucknell (Vice Chairman)	Cllr Sheila Parker
Cllr Desna Allen	Cllr Horace Prickett
Cllr Rosemary Brown	Mr Philip Gill MBE JP
Cllr Trevor Carbin	Mr John Scragg
Cllr Terry Chivers	Miss Pam Turner
Cllr Howard Greenman	

Substitutes:

Cllr Glenis Ansell	Cllr Bob Jones MBE
Cllr Ernie Clark	Cllr Magnus Macdonald
Cllr Dennis Drewett	Cllr Pip Ridout
Cllr Peter Evans	Cllr John Smale
Cllr Charles Howard	Cllr Ian Thorn
Cllr George Jeans	

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

Part 1

Items to be considered when the meeting is open to the public

1 **Apologies for Absence**

2 **Minutes** (*Pages 5 - 14*)

To confirm the minutes of the meeting held on 26 January 2017.

To receive the minutes of the Review Sub-Committee held on 2 February 2017.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chairman.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on Tuesday 18 April 2017 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on Thursday 20 April 2017. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Appointment of Standards Independent Persons**

To consider the outcome of the selection process for the three Independent Persons, which will be reported at the meeting.

7 **Appointment of Co-opted Members of the Standards Committee**

To consider the appointment of co-opted members of the Standards Committee following the Unitary and Parish Council elections in May 2017. Report to follow.

8 **Status Report on Complaints** (*Pages 15 - 18*)

To receive an update on Code of Conduct complaints.

9 **Code of Conduct Training**

To discuss arrangements for training of unitary and parish councillors on their obligations under the Code of Conduct following the local elections on 4 May 2017. Report to follow.

10 **Forward Plan and Date of Next Meeting** (*Pages 19 - 20*)

To note the Forward Work Plan as attached.

The date of the next meeting is scheduled as 7 June 2017.

11 **Urgent Items**

To consider any items considered, in the opinion of the Chairman, to be urgent.

Part II

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed